

REQUEST FOR PROPOSALS

DUBE TRADEPORT CORPORATION



PROVISIONING OF ICT RESOURCES SERVICES FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS

REF NO.: DTP/RFP/05/CEO/06/2016

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

DTPC ICTG team currently has resources that provide first line (level 1) support for the functions including Application Support, Service Desk, Microsoft, Desktop Support and Server Support. DTPC hereby invites proposals from suitably qualified and experienced service providers to provide ICT Resource services for Dube TradePort Corporation for a period of three (3) years. The services will cover amongst other the following but not limited to:

- Microsoft Services
- Business Analysis
- Enterprise/Solution Architecture
- Information Security
- ICT Project Management

The intention is to contract with one or more service providers who can provide these services. Service Providers may respond to one or more categories.

The contract will have an element of Enterprise Development (15%) of a minimum of 15% of the contract price. The ED element is designed to assist with the development, sustainability, financial and operational assistance of black companies through contract participation in the contract.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2011 using the 90/10.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will be available **from 26th September 2016** until **3rd October 2016** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of **R1, 000.00** (one thousand Rands) must be paid via EFT prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, **“RFP/05/CEO/06”** and **must clearly identify the Bidder**, e.g. **“ABC Consortium”**. Electronic versions of these documents will only be available on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **Compulsory** briefing session for service providers, who have paid for the Bid Documents, will be held at DTPC 29° South, 7 Umsinsi Junction, La Mercy, KZN on **4th October 2016 at 11:00**.

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Enquiries should be directed to Vanishree Naidoo via email: tenders@dubetradeport.co.za

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the **DTPC** offices on or before **11h00**, South African time on **18th October 2016**. Documents should be clearly marked "**PROVISIONING OF ICT RESOURCES SERVICES FOR DTPC FOR A PERIOD OF THREE (3) YEARS**"